

Message Text

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17

ACTION COME-00

INFO OCT-01 EUR-25 ISO-00 CIAE-00 EB-11 INR-10 LAB-06

NSAE-00 PA-04 RSC-01 SIL-01 USIA-15 PRS-01 NEA-14

DRC-01 /090 W

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R 100545Z MAY 74

FM AMEMBASSY ANKARA

TO SECSTATE WASHDC 4012

INFO AMCONSUL IZMIR

UNCLAS ANKARA 3549

FOR DEPT OF COMMERCE, OFFICE OF INTERNATIONAL
TRADE FAIR ACTIVITIES

E.O. 11652: N/A

TAGS: BEXP APER

SUBJ: REQUEST FOR FUNDING SUPPORT FOR IZMIR INTERNATIONAL
FAIR, AUGUST 20 TO SEPTEMBER 20

REF: STATE 75255

1. BASED ON THE EXPERIENCE OF THE CONSULATE GENERAL IN PREPARING FOR AND CARRYING THROUGH THE ARRANGEMENTS FOR THE 2 PREVIOUS INTERNATIONAL TRADE FAIRS, IT IS STRONGLY RECOMMENDED AND REQUESTED THAT THE DEPT OF COMMERCE AUTHORIZE THE PART-TIME EMPLOYMENT OF A LOCALLY HIRED AMERICAN SECRETARY TO BE AVAILABLE FOR ASSISTING WITH THE ANTICIPATED HEAVY VOLUME OF CORRESPONDENCE AND GENERAL OFFICE WORK THAT WILL DEVELOP IN CONNECTION WITH THE ADVANCE PLANNING ACTIVITIES FOR THE FAIR AND TO CONTINUE ON THROUGH THE FINAL CLEAN-UP AFTER THE FAIR CLOSES. THE PRESENT STAFF OF THE CONSULATE GENERAL, WHICH CONSISTS OF ONLY ONE AMERICAN SECRETARY AND THE LIMITED TURKISH STAFF PERSONNEL, ARE FULLY EMPLOYED WITH THEIR REGULAR DUTIES SO CANNOT BE UTILIZED FOR FAIR ACTIVITY REQUIREMENTS.

2. LOCAL-HIRE AMERICAN SECRETARY WOULD ASSIST IN PROVIDING
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ESSENTIAL SECRETARIAL ASSISTANCE TO THE CONSULATE GENERAL OFFICERS

AND TO DEPT OF COMMERCE REPRESENTATIVE
DURING HIS FIVE WEEK TDY VISIT IZMIR PRIOR AND ONE WEEK
TDY SUBSEQUENT TO CLOSING OF FAIR TO INCLUDE PLANNING AND ORGANI-
ZATION FOR AMERICAN DAY. LATTER INVOLVES GUEST LIST COMPILATION
AND ISSUANCE APPROXIMATELY 800 INVITATIONS. ESTIMATE SECRETARY
WOULD BE UTILIZED MINIMUM 12 HOURS, MAXIMUM 20 HOURS PER WEEK.
CONGEN PREPARED PROVIDE COMPLETE OFFICE SUPPORT.

3. REQUEST THAT SPECIAL ALLOTMENT OF \$1,600 TO COVER SALARY COSTS
OF SECRETARY/CLERK FOR 180 DAYS OR AUTHORITY TO UTILIZE THIS AMOUNT
FROM THE SPECIAL FUND OF \$20,000 THAT HAS BEEN SET UP FOR FUNDING
HIWSFAIR EXPENDITURE TO TELEGRAPHED SO THAT SUITABLE CANDIDATE CAN
BE SELECTED AND EMPLOYMENT BE BEGIN BY JUNE 1.

4. CONGEN IZMIR CONCURS WITH THIS REQUEST.
MACOMBER

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Disposition Event:
Disposition History: n/a
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